

2.1 The Admission Process

All colleges accept applicants for the fall semester; under special circumstances some colleges may also elect to consider students for spring admission.

2.1.1 Applying for Graduate Admission

All prospective graduate students must apply [online](#) through the Alfaisal University website. The admission process consists of the following:

1. A candidate must fill in an online application and upload all required documents.
2. The respective College will contact the applicant for an interview.
3. A letter of acceptance or rejection will be sent by email.
4. Confirmation of enrollment.

To confirm registration after receiving an email admission letter, applicants need to complete the following steps:

1. Submit a hard copy of original transcript
2. Submit a hard copy of *Certificate*
3. Transfer a seat deposit fee of SAR 5000 to Alfaisal University bank account

Applicants may apply to only one college, joint, or concurrent degree program, and they should make note of that college's application deadline and any college application requirements in addition to those set by the *Graduate School*.

2.1.2 Readmission

Students, who previously registered at Alfaisal University as a graduate student, no matter how long ago, must apply for readmission and not admission, when they wish to return. Students who withdraw from the University must submit to the Student Affairs a petition for readmission if they want to register for subsequent semesters. Whether a student is readmitted is at the discretion of the university; readmission applicants may also be in competition with applicants for admission.

2.1.3 Minimum Requirements for Admission

The minimum requirements for admission to graduate study at Alfaisal University are as follows:

1. A bachelor's degree or recognized equivalent from an accredited institution accepted by Ministry of Education (MOE) in related field.
2. Pre-MBA courses are a requirement for MBA candidates with a non-business background. This way students can get essential exposure to basic quantitative, accounting and finance principles.
3. A satisfactory scholastic average; a minimum grade average of "very good" in the bachelor's degree.
4. Above average GMAT, GRE score or an equivalent Graduate Quadrant Exam held by Qias Centre.
5. If the applicant comes from a country or political entity where English is not the official language, adequate proficiency in English to do graduate work, as evidenced by:

	MBA	Other Programs
IELTS	Band score of at least 6	Band score of at least 5.5

TOEFL	Band score of at least 70	Band score of at least 65
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6. Applicants should provide two letters of recommendation at interview time from professors who taught them or from managers at workplace.
7. On-campus Interview.
8. The graduate study application must be accompanied by a non-refundable application fee payable to Alfaisal University.
9. No student shall be allowed enrolment in two graduate programs at Alfaisal at the same time.
10. Students must provide a statement of purpose describing their academic interests and reasons for applying at the interview time.