

# FORM G20: UNDERGRADUATE STUDENT PERMISSION TO TAKE GRADUATE COURSES

*Approved by COSGS Jan 2017*

*Approved by RGC 15 Feb 2017*

*Approved by President 15 Feb 2017*

## Regulations

An undergraduate student who is pursuing a baccalaureate degree at Alfaisal University may be granted permission to take one or more (maximum of nine credit-hours) graduate courses if the student meets all the following conditions:

1. The student must have completed at least 90 credit hours.
2. The student must have an overall grade point of 3.00 or better.
3. The student must have a 3.00 or better grade-point average in the major field.
4. Students must obtain permission from their adviser, college Dean, the instructor of the course, and the University Graduate Office via signatures on *FORM G20 UNDERGRADUATE STUDENT PERMISSION TO TAKE GRADUATE COURSES*

An undergraduate student who is deficient in any of the above respects may not take a graduate course. Undergraduate students may not register for 600- to 800-level graduate courses.

Credit for these courses, up to a maximum of nine credits for courses where the grade received is B or above, may be applied at a later point to a graduate degree program provided that the credits were not used to satisfy baccalaureate degree requirements. Internal transfer of credits is subject to the *University Graduate Office* transfer credit regulations.

**FORM G20** must be on file in the Office of Admission & Registration, Student Affairs before the beginning of the First week of classes of the term you are registering for the course.

Name \_\_\_\_\_ Alfaisal ID No. \_\_\_\_\_

Degree/Major Area \_\_\_\_\_ Total credits earned to date: \_\_\_\_ GPA \_\_\_\_\_

Course Title/Number/Section \_\_\_\_\_

Reason for taking graduate course: \_\_\_\_\_

Date (d/m/y) \_\_\_/\_\_\_/\_\_\_\_\_

## Signatures:

\_\_\_\_\_

Student

Date

\_\_\_\_\_

Advisor

Date

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College Dean

Date

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Instructor of the Course

Date

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University Graduate Office

Date